

## LEGISLATIVE FACT SHEET

DATE: 07/29/16

BT or RC No: \_\_\_\_\_  
(Administration Bills)

SPONSOR: Tax Collector  
(Department/Division/Agency/Council Member)

**PURPOSE/SUMMARY:**

This is to request legislation for a second amendment to the lease agreement previously approved by 2005-1405-E to authorize a one year lease extension for the Tax Collector's Cedar Hill branch, located at 3520 Blanding Blvd., Suite 2.

APPROPRIATION: Total Amount Appropriated: \_\_\_\_\_ as follows:

(Name of Fund as it will appear in title of legislation) \_\_\_\_\_

Name of Federal Funding Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of State Funding Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of City of Jax Funding Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of In-Kind Contribution: \_\_\_\_\_ Amount: \_\_\_\_\_

Name of Bond Acct: \_\_\_\_\_ Amount: \_\_\_\_\_

Bond Account Number: \_\_\_\_\_

**IMPACT - FINANCIAL / OTHER:**

The amount for this lease is already included in the Tax Collector's proposed FY 2016-2017 budget.

**ACTION ITEMS:**

	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency:
Federal or State Mandates?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(Attach CIP Form(s))
Contract / Agreement (C/A) Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	(Attach a copy)
C/A Negotiations On-going?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Oversight Department Required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Name of Dept.: <u>Real Estate</u>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(Attach a copy)
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Identify Code: _____
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Identify Code: _____
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	(Attach a copy)
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ordinance #: <u>2005-1405-E</u>
Report Required to City Council or Council Auditors?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Date: \_\_\_\_\_ Frequency: \_\_\_\_\_

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Cc: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

From: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact \_\_\_\_\_

Person: (Name, Job Title, Department)

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 630-4647 E-mail: psidman@coj.net

From: Sherry Hall, Chief Administrative Officer, Tax Collector's Office  
(Name, Job Title, Department)

Phone: 904-630-7581 E-mail: sherryh@coj.net

Contact Shery Hall, Chief Administrative Officer, Tax Collector's Office

Person: (Name, Job Title, Department)

Phone: 904-630-7581 E-mail: sherryh@coj.net

Legislation from Independent Agencies require a resolution from the Independent Agency Board approving the legislation.

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**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**



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**DUVAL COUNTY TAX COLLECTOR**

[www.coj.net/tc](http://www.coj.net/tc)  
[taxcollector@coj.net](mailto:taxcollector@coj.net)

**MICHAEL CORRIGAN**  
TAX COLLECTOR

231 E. FORSYTH ST., SUITE 200  
JACKSONVILLE, FLORIDA 32202-3356

**DATE:** July 29, 2016

**TO:** Sam Mousa, Chairman  
Mayor's Budget Review Committee

**FROM:** Michael Corrigan, Tax Collector

A handwritten signature in blue ink, appearing to read "Michael Corrigan J.", is written over the "FROM:" line.

**SUBJECT: Request for Legislation for Cedar Hills Lease Extension**

This is to request legislation for a second amendment to the lease agreement previously approved by 2005-1405-E to authorize a one year lease extension for the Tax Collector's Cedar Hills branch, located at 3520 Blanding Blvd., Suite 2.

The amount for this lease was included in the Tax Collector's proposed FY 2016-2017 budget.

Thank you.

**APPROVED BY:**  
**MAYOR'S BUDGET**  
**REVIEW COMMITTEE**

**DATE**                     AUG - 8 2016